



HORIZON CHRISTIAN SCHOOL

Part-time Elementary & Middle School Classroom & Playground Aide

General Description:

S/he is responsible for assisting with school and classroom operation under the direction of the assigned teacher or staff person. S/he may supervise student either in or out of the classroom depending on specific job assignments. Most aides will have responsibility for students outside of normal classroom operation (e.g., lunchroom, breaks between classes, car line). Assignments within the classroom generally are at the classroom teacher's discretion but include grading, tutoring or assisting with classroom projects.

Qualifications Personal:

S/he must have wisdom and poise in dealing with students, parents or staff. S/he must be attentive to detail when assisting in classroom function.

Skills:

Skills will vary according to the specific tasks for which the individual is hired.

Experience:

There is no general expectation but specific experience may be required as determined by the work assignment.

Education:

High school graduate.

Reports to: Principal and Vice Principal

Responsible for: Helping wherever assigned

Required: Part-time, 9 months.

To apply for this position please follow the directions posted on the Employment page at www.horizon-christian.org